

Proposal Example

Date: 12/1/2013

Title: Bike Safety Rodeo 2014

Name(s) or Organization submitting proposal: John Smith, Bob Smith, Sue Smith, Jane Doe & Bike Rodeo committee

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Project Purpose / Need:

We were approached by the Lake Placid Police Department for assistance in acquiring three small bicycles for use in the three annual Bike Safety Rodeos for the communities of Avon Park, Sebring and Lake Placid of Highlands County.

Explanation / Details / Solutions & Expected completion time frame:

Currently the Lake Placid Police Department only has one functional 16 inch and two 20 inch bikes with training wheels.

Because of this the man hours required of volunteers to run a Bike Safety Rodeo are excessive and it creates long waiting times for the young children. Because of the large turnout of younger participants purchasing these bikes would drastically reduce the time require to successfully run these events.

We propose the purchase two 16 inch bikes with training wheels and one 20 inch bike without training wheels and some repair items such as chains and tires to repair their current bikes.

Costs obtained from the Big Box Retailers and the two local bike shops run from \$75.00 to \$175.00 per bike.

Because Legacy Bicycle has volunteered the shop and labor time to support this project as well as allow us to purchase the bikes and equipment with very little mark up, we would like to make the purchases with them.

The bikes need to be purchased by January 1st 2013 to be available for first rodeo in 2014.

As well as purchasing the bikes, volunteers are needed to transport the Bike Rodeo trailer to and from Legacy Bicycle on Saturday morning Jan 14th 2014 to perform maintenance and necessary adjustments to existing bikes used in the next scheduled Rodeo, Saturday, January 28th 2014.

The new bikes as well as the current bikes once repaired will be secured and transported in an enclosed trailer at the Lake Placid Police Department.

Expenses:

\$350.00 for bikes, no more than \$75.00 for repairs

Future costs or commitments:

To be considered at a later date, possible maintenance / repair of current bikes as well as volunteers for annual rodeos.

Justification:

These annual Rodeos are very effective in promoting bicycling and bicycling safety in the communities of Avon Park, Sebring and Lake Placid and fostering the awareness of the Highlands Pedalers.

Providing two 16 inch bikes with training wheels and one 20 inch bike without training wheels we could make these events much more effective and beneficial to the community as well as to our volunteers running the events, thus successfully promoting bicycling and safety.

Total funds requested:

\$350.00 to \$425.00

How or will our club support / involvement be publicized:

Information about the events and the support provided by the Highlands Pedalers will be provided to the local schools, radio stations and newspapers, two weeks or more prior to the events.